



Information Summary & Conditions of Application

Dear Exhibitor,

We appreciate your interest in our community event and welcome your participation in the 2024 Cloncurry & District Show.

The information contained within this document is important for you and your representatives leading up to and during the Cloncurry & District Show. It is a requirement that all site holders read and understand all the contents of this document. Failure to comply with any guidelines, terms or conditions may result in the cancellation of your site and forfeiture of all charges paid.

Our Agreement with you is made up of:

The location of your trade space will be allocated after all applications have been received.

Please note: In our Pavilion we will be showcasing local talents and wares, a limited number of local traders will have the opportunity to trade in the Pavilion. All other traders will be allocated sites outside the Pavilion.

Thank you for your participation and we look forward to seeing you in June.

Kind Regards,

The Cloncurry & District Show Society Committee

Trade Site: Information Summary & Conditions of Application

Please read the following information pertaining to your site

INFORMATION SUMMARY:

Show Dates: 14th and 15th of June 2024

Gates: Friday 14th 9:00am till 5:00pm

Saturday 15th 9:00am till 8:00pm (Gates are open after this time for crowd departure)

Pavilion: Friday 14th 11:00am till 5:00pm

Saturday 15th 9:00am till 6:00pm

Displays and/or sites must not be dismantled, or goods or materials removed before 6:00pm on the Saturday.

Set up times of Trade sites & Exhibits:

Wednesday the 12th of June from 9:00am till 5:00pm

Thursday the 13th of June from 9:00am till 5:00pm

(Earlier arrangements can be made via appointment only)

Friday the 14th of June – prior to SHOW DAY opening hours

Saturday the 15th of June – prior to SHOW DAY opening hours

Bump Out:

Industrial/Agricultural areas - NOT BEFORE 5PM SATURDAY

Pavilion - NOT BEFORE 6PM SATURDAY

**Security:**

On site security will be always patrolling the grounds during the 2 days of the Cloncurry & District Show. Security officers will be responsible for the control of the grounds and crowd control during the Show dates.

Vehicles:

Vehicles are not permitted on the grounds during the operation of the Cloncurry & District Show. All servicing of stalls must be carried out prior to 9:30am daily from which time all vehicles must be removed from the grounds. Parking will be available in Station St for accredited trade site operators.

Payment:

Full payment for trade and camping must be paid in full before entry and allocations of trade site is obtained. There will be no exceptions.

Site applications will not be accepted if fees from previous year/s are outstanding.

An invoice will be provided for GST purposes.

Insurance: The trade space vendor must maintain with an insurance company, all Product & Public Liability insurance, this is compulsory, no exceptions will be given.

Sites will not be allocated until insurance documentation, and full payment is received.

Site Allocation:

All site applications will be received and considered against a selection criterion based on past performance, attraction, or value for money. Each successful vendor will be allocated a particular site. This site cannot be exchanged. The size of the site allocated will be as per the site frontage and site depth applied for on the application form.

Please include ALL protruding parts of your finalized setup e.g. tow bar, awnings, etc. If the vendor requires camping on site, please include this in the size of the site. NO LATITUDE WILL BE GIVEN. No selling, canvassing, hawking or distribution of printed or other matter will be permitted outside of the area assigned to the vendor. Failure to comply with this stipulation will warrant the confiscation of such articles/goods and the evictions of offending persons from the Cloncurry & District Show. Due to the limited availability of sites, the Cloncurry & District Show reserve the right to reject any applications. Your site is not guaranteed until paid in full and insurance documents provided. Site allocations are decided by and allocated by the Area Coordinators, these placements are given a lot of consideration and are organised to be positioned for the best benefit to the trader and the public. These decisions are final. If the vendor is dissatisfied with the allocated site, the vendor should withdraw the application immediately. No negotiations will take place for any vendor wishing to change sites on arrival. The Cloncurry & District show Society Inc reserves the right to move a vendor should the need arise.

Camping:

Onsite camping – Restrictions and fees apply

Car parking at the Showgrounds will be allocated in Station St.

CONDITIONS:**1. STALL REGULATIONS:**

- All stalls must be constructed and maintained in accordance with the appropriate state and city departmental regulations. It is the responsibility of the applicant to see that all permits and inspections etc. have been obtained and carried out. Such certificates must be furnished when requested by the Cloncurry & District Show Society. Details of these regulations are available through web sites.

- Smoking is only permitted in designated smoking areas under the Queensland Government Health Laws. Smoking outside these areas will be reported to security.

- Wrist bands must be worn at all times during the Cloncurry & District Show Days.

- All trade sites must be kept clean and completely free of rubbish during trading and when trade site is vacated at the finish of the event.

- The Vendor must comply with all statutory obligations under the Workplace Health and Safety Act and any regulations made under it, Safe Food (QLD) and any regulations made under it, the Electrical Safety Act 2002 and any regulations made



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under it, the Dangerous Goods Safety Management Act 2001 and any regulations made under it and any applicable

Advisory Standards, Industry Codes of Practice or Australian Standards which apply in Queensland.

• FOOD SITES - STALL REGULATIONS

1. All food vehicles/stalls etc, must have a current "Food Business License" Certificate.
2. All Food sites producing grease must supply their own grease trap, which must be accessible for a daily pump out.
3. NO oils or grease are to be dumped on the grounds.

2. SUB-LETTING:

- The allocated site is to be used only and solely for the purpose specified on the application and by the person or firm to whom it has been allocated.
- No subletting will be permitted without the written permission of the Cloncurry & District Show Society.

3. RAFFLES / GAMBLING:

- Gambling, disposal of any article by lot or chance and sale of art union tickets is strictly prohibited except on those sites specifically allocated for that purpose.
- Exhibitors must not allow their areas, other than those specified, to be used for fundraising raffles even though the exhibitor may be sponsoring a charity.

4. SITE AND SELLING RESTRICTIONS:

- The exhibitor must confine his/her business to the purpose accepted on the Site Application.
- No selling, canvassing, hawking or distribution of printed or other matters will be permitted outside the area allocated.
- Canvassing off your site will lead to closure of your site and forfeiting of monies.
- The Cloncurry & District Show Society Inc reserves the right to forbid the sale of any line for which specific application has not been made.
- Only those goods of the nature stated on the application form are to be displayed and/or sold. The Cloncurry & District Show Society shall retain the power to enter upon the vendor's site and remove any article, sign, picture or printed matter which may be deemed as obscene or a likely cause of offence to the general public and/or officials of the Cloncurry & District Show Society.
- The Trade Site Vendor indemnifies the Cloncurry & District Show Society and its personnel against all expense, losses, damages and costs that they may sustain or incur as a result of any claims made by any person against the Trade Site Vendor before, during and after the 2024 Cloncurry & District Show.

4a SHOWBAGS

- The selling of Showbags of any description on any site is strictly limited to licensed Showbag Operators ONLY.

4b. SHOWBAG, NOVELTY AND RELATED TOY RETAILERS

- All Showbags, novelty & related toy retailers are to comply with the "National Guidelines on the Safety of Toys & Novelties in Showbags".
- In signing your Site Application Form, you are agreeing to comply with the "National Guidelines on the Safety of Toys & Novelties in Showbags".
- Should you require the latest version, it is available from the Office of Fair Trading, Department of Employment, Economic Development and Innovation, on the Queensland Government website at:
www.fairtrading.qld.gov.au or telephone (07) 3305 9614 or (07) 3305 9612.



4c. FOOD

- The selling of the following food lines are NOT PERMITTED, as they are exclusive showmen's lines: fairy floss, dagwood dogs, waffles, doughnuts, toffee apples and snow cones.
- Cloncurry & District Show Society Inc reserves the right to exercise discretion at vendor's requests.

4d. GENERAL

Sale of the following items ARE NOT PERMITTED as it is our view and aim to protect families at our Show.

- Playing cards (nude or lurid) Explicit and hardcore T-Shirts Fuel type fire lighters (Zippo)
 Pressure pack fart gas or similar Fake cigarettes Horns and trumpets
 Pressure pack snow Fireworks - crackers Shang-hi, Sling Shots
 Silly string or similar item Stink bombs Water bombs
 Bomb Bags Bouncing Beans Drug related goods
 Knives (including penknives) Daggers and swords Laser pointers, lights or distractive items
 Metal and wooden martial Offensive material
 Art nunchakus Novelties on sticks (Excluding Balloons)

Toy guns are acceptable HOWEVER THE FOLLOWING ARE NOT:

1. Ball bearing guns
 2. Eight shot caps
 3. Laser guns
 4. Pellet guns
 5. Pop downs (throw downs)
 6. Potato Gun
 7. Replica guns (bullet type)
 8. Roll caps
 9. Strip caps
- Water pistols over 150mm

5. SITE ALLOCATION RESTRICTIONS:

- No banners, flags or display stands must be outside the site boundary.
- No part of an exhibitor's display material, tents, pegs, ropes, marquees, or items for sale etc. to encroach on another site.
- All staff must remain within their own site boundaries.

6. ADVERTISING SIGNS:

- The display of approved advertising signs of any description is restricted to the area occupied by the exhibitor.
- No permanent signs to be erected unless otherwise arranged with the Cloncurry & District Show Society.

7. EXHIBITOR CONDUCT:

- The exhibitor and/or employees are to conduct themselves in an orderly and respectful manner while they are on the Showgrounds.
- Alcoholic beverages must not be consumed on sites by the site holder and/or workers.



8. OFFENSIVE MATERIAL:

- The Manager or Executive Committee Members of the Cloncurry & District Show Society shall have the power to enter sites and remove any article, sign, picture or printed matter, which, in their opinion may be a cause of offence to the public or the Officials of the Cloncurry & District Show Society.

9. DISPLAY FASTENINGS:

- Under no circumstances shall an exhibitor excavate, dig or place pegs in his area without first obtaining authority from the Cloncurry & District Show Society.
- Securing of floor coverings to floors is to be by tape. Nails, screws or bolt fasteners into concrete floors are not permitted.
- With permanent stalls, please advise the Cloncurry & District Show Society of any alterations you are intending to make

10. DISPLAY LAYOUT:

- The Cloncurry & District Show Society undertakes to rent the site and/or building thereupon in their present condition.
- All subsequent plumbing, carpentry and electrical requirements will be the responsibility of the exhibitor.
- Except for permanent stalls, erection of structures of a permanent nature is not permitted. All erections are to be temporary in nature and removed at the conclusion of the Show.

11. SOUND SYSTEMS:

- PA Systems, projectors and sound units must be governed so that their volume is not objectionable to other exhibitors or show patrons.
- The Cloncurry & District Show Society is empowered to order objectionable systems disconnected on receipt of a legitimate complaint.

12. ELECTRICAL:

- The Cloncurry & District Show Society Inc insists that all Exhibitors, Operators of Show Amusements, Show Stalls or commercial activities use Electrical Safety Switches to be plugged in at all times at the 'Point of Supply'.
- Anyone intending to bring electrical equipment to the Showgrounds will be required to ensure that such equipment is fitted with residual current protection (with rated residual current <30 mA) and that all electrical leads, tools and appliances have been inspected by a licensed electrical contractor and are currently tagged. The tag must be within the next test due date. The use of double adaptors and piggy-back plugs is prohibited and all power boards must also be tested and tagged. Domestic power boards are not to be used in an outside situation unless specifically approved for this purpose.
- Under the Electrical Safety Act when constructing amusements and displays IT IS COMPULSORY to use electrical safety switches at the 'Point of Supply' and leads MUST BE TESTED AND TAGGED. THIS MUST BE AT YOUR EXPENSE.
- The 'Point of Supply' is the permanent location of power points (single and three phase) or similar type of connection connected to the Cloncurry & District Show Societies electrical installations.
- Power Boards must be of approved external industrial quality.
- When exhibits, food outlets, displays and amusements are operational, everyone MUST COMPLY with the following:
 - (a) Electrical Safety Switch at 'Point of Supply'
 - (b) Tagged and tested electrical leads
 - (c) NO Double Adaptors or piggy back leads to be used at all
 - (d) At all times electrical leads MUST NOT IMPEDE the flow of pedestrians and vehicles.

13. DOUBLE ADAPTORS:

- The Cloncurry & District Show Society disallows the use of double adaptors to prevent overloading of circuits.
- Four outlet Power boards with an overload facility are allowable.



14. RUBBISH DISPOSAL

- All site holders are to remove rubbish from their site each night prior to cleaning.
- Site holders will be responsible for cleanliness of their site for the entire duration of the Show.
- FOOD SITES - No food or oil is to be left on the ground.

REMEMBER - a clean and tidy site will attract customers.

15. SITE ALLOCATIONS:

- The Cloncurry & District Show Society Inc has the final say on site allocation.
- No further matters will be entered.

16. SITE CANCELLATION:

- If the site holder cancels his/her site for any reason whatsoever, such cancellation is to be in writing & addressed to Cloncurry & District Show Society Inc.
- Early cancellations will be refunded, less a 20% administration fee. Any cancellations received less than 10 days prior to the show will not be refunded, unless the site is able to be filled.

17. SITEHOLDER INFORMATION:

- From time to time people enquire about sites and products that site holders sell. It is understood that the Cloncurry & District Show Society Inc can pass on your contact details.
- If you do not wish this to happen, please advise this on the Site Application Form in the Privacy Act Section.

18. LOSS OR DAMAGE:

- The Cloncurry & District Show Society Inc will not under any circumstances be held responsible for any loss of or damage to the stock in trade, etc. or any part thereof of any site holder or exhibitor from any cause whatsoever.
- Fire - Precautions will be taken to guard against fire and to protect the property at the Cloncurry & District Show, but site holders will NOT be insured at the cost of the Cloncurry & District Show Society.

19. INDEMNITY:

- The Cloncurry & District Show Society Inc will not be responsible for any accident which may be caused through or by the site holder, or which may happen in connection with his/her business & the site holder shall save the Cloncurry & District Show Society Inc harmless & indemnify it against any legal proceedings arising from every such accident.
- Please note that Vendors failing to adhere to these rules may be removed from the grounds and may be refused entry to future Cloncurry & District Shows.

20. PUBLIC LIABILITY - CERTIFICATE OF CURRENCY:

- A copy of the current Public Liability Policy held by each Trader/Exhibitor must be produced prior to the Cloncurry Show covering the dates of the Cloncurry Show for permission to enter to the Showgrounds and have access to your Site.
- The Indemnity level should be a minimum of \$10M.
- Without proof of Public Liability coverage held by applicants for show sites, the Cloncurry & District Show Society may reject access to Site holders at its absolute discretion.
- Details of current Public Risk Insurance provided will be respected as private and confidential information.

21. WORKPLACE HEALTH & SAFETY REGULATIONS:

- Written and signed assurance is required from you that any temporary structures, vans, equipment etc. and any activity that takes place on or adjacent to your site, complies in all respects with Workplace Health & Safety Legislation.
- This includes but is not limited to testing and tagging of all electrical equipment and fitting of earth leakage detection devices if equipment is not double insulated.
- You are also required to provide a written report of all accidents and/or dangerous occurrences



22. ALTERATIONS:

• The Cloncurry & District Show Society Inc reserves the right to alter these Terms & Conditions at any time and without further reference to site holders.

23. DOGS ON LEASHES:

• The Cloncurry & District Show Society Inc have a policy that all dogs whilst on the Show grounds and Equestrian Centre for the duration of their stay must have their dogs on a leash unless in their owners dwelling or vehicle.

Displays, sites or fixtures MUST NOT be dismantled, nor goods or materials removed during hours of operation on the final day or without the consent of the relevant Trade Space Co-Ordinator. Sites must be manned at all times.

All Trade Site exhibits will need to be in place no later than 9am on Friday the 14th of June 2024. All Vendors are to follow the guidelines set out by the Cloncurry Show Committee. Any vehicles/displays set up in the wrong area will be moved.

Unauthorised vehicles will be towed away at the owner's expense.

Wednesday the 12th of June from 10:00am till 5:00pm

Thursday the 13th of June from 9:00am till 6:00pm

(Earlier arrangements can be made via appointment only)

Friday the 14th of June – SHOW DAY opening hours

Saturday the 15th of June – SHOW DAY opening hours

CAMPING FACILITIES:

As the Cloncurry Showgrounds is a limited space, we advise camping off site. Cloncurry has several accommodation venues within the town that is at the Vendors own cost.

We do have limited camping sites on the showgrounds that are available, fees will apply.

Camping is Available from Wednesday the 12th of June through to Sunday 16th of June. 24hr Security patrol will be present on the Cloncurry Showgrounds during the 2 Show days.

Local Accommodation Options:

Central Hotel/Motel: (07) 4742 1418 Discovery Park: (07) 4742 2300 Gidgee Inn: (07) 4742 1599

Leichhardt Hotel/Motel: (07) 4742 1389 Oasis Caravan Park: (07) 4742 1313 Oasis Hotel/Motel: (07) 4742 1366

Post Office Hotel/Motel: (07) 4742 1411 Red Rock: (07) 4742 2728 Wagon Wheel: (07) 47421 866

Please note that two show passes per day are issued per site, additional passes may be purchased as required.

Exhibitor's Declaration

By ticking the box on the Tender Application Page you accept the terms and acknowledge:

I have read the above list of banned items and agree not to sell or have in my possession any of the items (or equivalent) listed above.

I agree not to dismantle display sites or fixtures during the hours of operation on the final day without the consent of the relevant Trade Space Co-Ordinator.

My employees, servants, agents & I will be bound by the Terms and Conditions set out in the exhibitor's manual.

I have read and understood the exhibitor's manual.